



## Work & Study Programs – 2012

ACCESS is pleased to announce the following changes to our Work & Study Programs for 2012:

- ➔ Now offering **4 types** of job placements:
  1. Professional Internships
  2. Medical Placements
  3. Paid Work & Study
  4. Paid Work & Travel
  
- ➔ Professional Internships (unpaid positions) now have even **more job fields** to choose from including; engineering, graphic design, law & broadcast media.
  
- ➔ Participants in both paid & unpaid positions can **start their internship anytime** of the year (no blackout dates)
  
- ➔ All participants (including those who choose the **Self Placement** option) will receive even **more support and guidance** by attending a **Job Search Training Program** before their internship begins (includes; revisions to CV/Resume, interview preparation, Canadian workplace culture, video-taped mock interview and interview feedback).
  
- ➔ All participants (including those who in the **Self Placement** option) will have full use of our new **Employment Resource Centre with job postings, seminars, and computer lab.**

### Work & Study Placement Services

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Choose from **two types of placement services**:

1. Placement By ACCESS
2. Self Placement

#### What is the difference between ACCESS arranged placements and self placements?

Students choosing a **Placement By ACCESS**, can expect ACCESS to find their work placement/job for them. ACCESS arranged placements are fully monitored by our Work & Study Coordinator. This means if the student/employer have any issues with one another, ACCESS will be involved in assisting and mediating.

Students choosing the **Self Placement** option are responsible for finding their own job and providing ACCESS with contact details for their work placement. The job **MUST** be approved by ACCESS in order to meet the special requirements of the program. Self placement students are also required to complete a weekly assignment, and a Final Assignment during the last week of their work placement. It is important to note that Self Placements are not monitored by our Work & Study Coordinator, so students who choose the self arranged option are responsible for dealing directly with their employer should any issues arise.

With **both placement options** students can expect the following additional assistance from ACCESS:

- Visa assistance / help applying for Work Permit (if in Canada)
- Help obtaining Social Insurance Number
- **Job Search Training Program** before their internship begins (includes; revisions to CV/Resume, interview preparation, Canadian workplace culture, video-taped mock interview and interview feedback).
- Full use of our new **Employment Resource Centre with job postings, seminars, and computer lab.**

## Work & Study Program Options

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Choose from **two program options**:

**1. Straight Program: 50/50 : Study/Work**

Student completes studies, then works afterwards.

Student studies for 50% of total time, then works for 50% of total time.

Examples :

- 4 weeks study + 4 weeks work
- 8 weeks studies + 8 weeks work
- 12 weeks study + 12 weeks work
- 16 weeks study + 16 weeks work
- 20 weeks study + 20 weeks work
- 24 weeks study + 24 weeks work

**2. Sandwich Program: 25/50/25: Study/Work/Study**

Student studies, then works, then studies again.

Student studies for 25% of total time, then works for 50% of total time, then studies for 25% of total time.

Examples:

- 4 weeks study + 8 weeks work + 4 weeks study
- 6 weeks study + 12 weeks work + 6 weeks study
- 8 weeks study + 16 weeks work + 8 weeks study
- 10 weeks study + 20 weeks work + 10 weeks study
- 12 weeks study + 24 weeks work + 12 weeks study

## Fees

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Students pay the following:

- Application fee \$135
- Tuition for English course (depends on length of course)
- Work Placement Fee:
  - Placements By ACCESS \$1250 (one-time placement fee)
  - Self Placement \$650 (one-time placement fee)

## Which Work & Study Program Is The Right One For Me?

1. If you are looking for Resume/CV building experience, and the most chances to practice speaking English in a professional Canadian work environment → **Professional Internship**
2. If you want experience working in a Canadian medical environment → **Medical Placement**
3. If you want to practice speaking English in a casual work setting, and you also want to receive payment → **Paid Work & Study**
4. If you already have a Working Holiday or Student Work Abroad Visa (SWAP), or a Young Workers Exchange Visa, and have a desire to live and work in Canada, and learn about Canadian work culture → **Paid Work & Travel**

### 1. Professional Internships

#### Types of Placements

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- All placements are **unpaid**

#### Program Requirements

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- Be 18 years or above
- Study 4 to 26 weeks prior to starting an internship.
- Choose **Straight Program** or **Sandwich Program**
- **Minimum Program Duration:** 8 weeks (4 weeks study + 4 weeks work)
- Must possess a good working command of English (high-intermediate or above)

#### Visa Requirement

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- Study Permit + Work Permit (C-30 exemption)

#### Support

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All students participating in a Professional Internship will receive the following support from our Work & Study Coordinator:

- visa application assistance
- **Job Search Training Program** pre-job preparation skills (building & polishing a resume (CV), as well as comprehensive interview practice, including videotaped interview & review with Internship Coordinator)
- Ongoing support and assistance from Work & Study Coordinator (accompany to interview, liaison between company & student)\*
- Full use of our new **Employment Resource Centre with job postings, seminars, and computer lab.**

## 2. Medical Placements

### Types of Placements

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- All placements are **unpaid**
- **Placement By ACCESS** only

### Program Requirements

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- Be 18 years or above
- Study 4 to 26 weeks prior to starting a medical placement
- Choose **Straight Program** or **Sandwich Program**
- Study a minimum of 8 weeks in the **English For Medicine** Program
- **Hospitals:** minimum work period of 8 weeks
- **Long-Term Care Facilities:** minimum work period of 4 weeks
- Must have good working command of English (Long-Term Care: min. intermediate, Hospitals: min. high intermediate)

### Visa Requirement

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- Study Permit (if studying 6 months or longer)
- no Work Permit required

### Support

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All students participating in a Medical Placement will receive the following support from our Work & Study Coordinator:

- visa application assistance
- assistance with completing detailed paperwork required by hospital
- assistance with resume/interview skills (if required)
- Ongoing support and assistance from Coordinator (liaison between hospital/clinic & student)
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## 3. Paid Work & Study (previously called "Hospitality Program")

### Types of Placements

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- All placements are **paid**

### Program Requirements

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- Be 18 years or above
- Study 4 to 26 weeks prior to starting a job.
- Choose **Straight Program** or **Sandwich Program**
- Minimum Program Duration: **(PLACEMENT BY ACCESS)** 32weeks (16 weeks study + 16 weeks work)
- Minimum Program Duration: **(Self Placement)** 8 weeks (4 weeks study + 4 weeks work)
- Must possess a good working command of English (solid intermediate or above)

### Visa Requirement

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- Study Permit + Work Permit (C-30 exemption)

## Support

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All students participating in a Paid Work & Study will receive the following support from our Work & Study Coordinator:

- Visa application assistance
- **Job Search Training Program** pre-job preparation skills (building & polishing a resume (CV), as well as comprehensive interview practice, including videotaped interview & review with Work & Study Coordinator)
- Ongoing support and assistance from Coordinator (accompany to interview, liaison between company & student)\*
- Full use of our new **Employment Resource Centre with job postings, seminars, and computer lab.**

## 4. Paid Work & Travel (NEW!)

The Paid Work & Travel Program is designed for candidates interested in spending time in Canada working as well as gaining exposure to Canadian culture. This program will give you hands-on experience of the North American work culture and allow you to gain an income while learning English.

Although a high level of English is not a prerequisite, all candidates are required to study at ACCESS for a minimum period of 4 weeks. Upon completion of your studies, you will be placed in a paid position. The main difference between this program and the Work & Study program is the visa requirement. Students wanting to take part in this program **MUST already possess an appropriate visa that will allow them to work in Canada.** This program will not qualify you for a C-30 visa because it does not require a 50% study period.

## Types of Placements

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- All placements are **paid**

## Program Requirements

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- Be 18 to 30 years of age
- Study 4 weeks or longer
- Work up to one year
- Must possess a working command of English
- Must possess an eligible work visa to participate (see below)

## Visa Requirement

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- [Working Holiday Visa](#)
- [Student Work Abroad Visa](#)
- [Young Workers Exchange Visa](#)

## Support

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All students participating in Paid Work & Travel will receive the following support from our Work & Study Coordinator:

- visa application assistance
- **Job Search Training Program** pre-job preparation skills (building & polishing a resume (CV), as well as comprehensive interview practice, including videotaped interview & review with Work & Study Coordinator)
- Ongoing support from Coordinator (accompany to interview, liaison between company & student)\*
- Full use of our new **Employment Resource Centre with job postings, seminars, and computer lab.**

*\*students enrolled in **Placement by ACCESS** option only*