



 **MÁXIMO NIVEL**

EXECUTIVE LANGUAGE CENTER

TEFL/TESOL CERTIFICATION

**Teaching English as a Foreign Language
Teaching English to Speakers of Other Languages**

**Cusco, Peru
San Jose, Costa Rica**

TEFL/TESOL Certification

The Máximo Nivel TEFL/TESOL Certification program is your first step toward more travel, more adventure, and better prospects as an English teacher. As an **accredited TEFL/TESOL course provider** in Peru and Costa Rica we offer comprehensive training, a professional, supportive, and fun environment, and unparalleled career and job-finding assistance.

Máximo Nivel's courses meet the highest standards and equip you with the necessary tools to succeed in your professional teaching endeavors. Following the TEFL/TESOL course you will be able to confidently teach English as a foreign language to both adult and young learners in both monolingual and multilingual learning environments, and be able to manage large groups and one-to-one classes.

The optional add-on courses that Máximo Nivel offers – **Certification in Teaching Business English** and **Certification in Teaching International English Exam Preparation** – will allow you to use and adapt a number of different methodologies to teach Business English, and to provide exam preparation classes for international exams including TOEFL, IELTS, and Cambridge tests. These skills are increasingly in demand in the international market as English continues to dominate international education and commerce.

Teaching English is a challenging job that not everyone can pick up naturally. It requires creativity, patience, and knowledge of language-learning theory and language-teaching techniques. Increasingly, simply knowing English is insufficient if you plan to teach English in South America, Central America, Asia, Europe, or anywhere else in the world. Schools and institutes are demanding professional teacher training and experience.

The certification in Teaching English as a Foreign Language (TEFL) or Teaching English to Speakers of other Languages (TESOL) is recognized worldwide as a teaching qualification for teachers of English as a second language (ESL), and it is now a prerequisite to teach at the best English schools. Máximo Nivel's TEFL/TESOL Certification program will show you how to effectively teach English to non-native speakers, and will equip you with the tools and practical experience needed to be successful in the ESL classroom. When you finish the TEFL/TESOL course, you will have a thorough grounding in both the theoretical and practical concepts required to teach English internationally.

The TEFL/TESOL Certification Includes:

- TEFL/TESOL Certificates and letter of recommendation.
- Unlimited free access to high-speed internet and modern computers plus office-wide WIFI access Monday – Sunday.
- Free Salsa lessons every Saturday at our institute.
- Graduation party with open bar and dancing at our institute.
- A toll-free emergency hotline in the U.S.
- Free city tour of Cusco, Peru or San Jose, Costa Rica depending on your course location.

Accreditation

Accreditation by an external educational body is vital if you wish to study at an institute and receive a certification that is recognized worldwide.

In addition to accreditation by the Peruvian Ministry of Education, Máximo Nivel is also accredited by the College of Teachers in the UK – **The College of Teachers** is a professional organization officially recognized by the British Council as an accrediting body. As well, through our U.S. partner – BridgeLinguathec – our TEFL/TESOL certification program is accredited by **ACCET – the American Council for Continuing Education and Training**. ACCET is officially recognized by the U.S. Department of Education as an official accrediting body in the U.S.

As an accredited institute, all of Máximo Nivel's programs must adhere to strict codes of practice and must maintain the highest professional standards.

Due to our accreditations, our TEFL/TESOL Certification course and Spanish courses are eligible for credit at most U.S. and European universities. Many universities also award credit for our volunteer and internship projects.



Beware of Unaccredited Courses!

The TEFL/TESOL training industry is unregulated. There are many schools around the world that offer unaccredited TEFL/TESOL courses or who offer courses which are accredited by organizations that the schools themselves have created. Participants often later find out that their certificates do not carry the same weight as those which are truly recognized at an international level. Be sure that whichever course you attend is accredited by an **officially recognized accrediting** agency.

The TEFL/TESOL Course

ESL teaching is an increasingly competitive field where having the right TEFL/TESOL training and certification makes a significant difference in terms of how you are viewed as a teaching professional. As well, the number of ESL career paths is increasing, ranging from ESL Teacher, University Lecturer, ESP Teacher, Director of Studies, Language Center Manager, etc. Therefore, having the right credentials is correspondingly important.

4-Week Certification Course

The Máximo Nivel onsite certification program is designed for people who want a professional, accredited certification to teach English anywhere in the world. The 4-week/150-hour program includes 100 hours of classroom instruction and 25 hours of practical teaching and observation and an additional 25 hours of required self-study and research outside of the classroom.

The onsite course is characterized by extremely high academic content and also includes an excellent practical teaching component. The overall aim of the course is to provide you with a professional graduate-level TESOL/TEFL course, including a balance between the theory and methodology of ESL. The onsite course is geared toward people who prefer dynamic classroom interaction with other course participants and the experience and insight that our onsite trainers provide

Certification

Upon completion of either the TEFL/TESOL Certification program, graduates receive two certificates: 1) the Máximo Nivel TEFL/TESOL Certificate and 2) the College of Teachers Certificate of Educational Studies in TESOL (COES). As well, all participants receive a personalized recommendation letter from the Executive Director of Máximo Nivel that can be included with your resume/CV as an employment reference when applying for teaching positions anywhere in the world.

Required Books

If you choose, you can pre-purchase your books in your home country before arriving in Cusco, Peru or San Jose, Costa Rica. The required texts for the TEFL/TESOL Certification program are:

- The Practice of English Language Teaching, by Jeremy Harmer
- Understanding & Using English Grammar, by Betty Schramper Azar
- TEFL/TESOL Certification Manual, Edited by Ken Jones (available only at Máximo Nivel)

Course Modules

The TEFL/TESOL Certification program is a 150-hour 12-Module course that provides you with an important set of competencies required to effectively teach English in foreign countries.

TEFL/TESOL COURSE	
Module 1	Learning and Teaching Theory
Module 2	Lesson Planning
Module 3	Class Management
Module 4	Critical ESL Teaching Techniques
Module 5	English Grammar Review, Part 1
Module 6	English Grammar Review, Part 2
Module 7	Teaching Grammar
Module 8	Teaching Vocabulary
Module 9	Teaching Productive Skills (Speaking and Writing)
Module 10	Teaching Receptive Skills (Reading and Listening)
Module 11	Assessing & Testing Learners
Module 12	Using Games, Drama, and Role Play to Teach English
PLUS	Special introduction to international English exams: TOEFL, Cambridge, Michigan, and IELTS.

Additional Certification Courses

TEACHING ENGLISH FOR INTERNATIONAL BUSINESS

The TEIB Certificate is a supplementary credential for English teachers who already hold at least a TEFL/TESOL certificate. Around the world, there is an increasing demand for qualified Business English teachers, which makes this qualification a very attractive asset on any applicant's resume/CV. This course is offered as a 6-day/50-hour intensive add-on module to the TEFL/TESOL Certificate. Upon completion of the course, participants are awarded the Maximo Nivel Certificate in TEIB and the Certificate in English for Special Purposes (ESP).

TEACHING INTERNATIONAL ENGLISH EXAM PREPARATION

International English exams like the TOEFL, Cambridge Exam Syndicate, IELTS, Michigan, and others play a vital role for international students who desire to study in English-speaking countries, and for those who require advanced certifications in English proficiency for their careers. However, these exams require professional preparation, and the number of English teachers with the required experience and knowledge to train their students how to successfully take these exams is extremely limited. This unique qualification is a very attractive asset on any English teacher's resume/CV and provides the opportunity to earn better salaries. This course is offered as a 6-day/50-hour intensive add-on module to the TEFL/TESOL Certificate. Upon completion of the course, participants are awarded the Maximo Nivel Certificate in TIEEP and the Certificate in English for Special Purposes (ESP).

About Máximo Nivel

Máximo Nivel was founded in Cusco, Peru in 2003. We opened another institute in Arequipa, Peru at the beginning of 2006 and our San Jose offices in Costa Rica shortly thereafter. Máximo Nivel has grown rapidly since its inception and is now offers its original Native English Program, Native Spanish Program, international volunteer and internship programs, and our flagship TEFL/TESOL Certification program in Peru and Costa Rica.

Máximo Nivel has over 1200 English students; we host 10 to 50 Spanish students each week; and our TEFL/TESOL program includes 5 to 12 people each month; and still the institute is growing every month. Our success is based on our commitment to quality and to providing the highest level of service possible to all of our clients.

In addition to our international accreditations, Máximo Nivel is also closely partnered with the following international organizations: BridgeLinguatec, INTESOL International, LanguageCourses.Net, Global Crossroad, and Volunteer Adventures.

Facilities

Máximo Nivel's Cusco, Peru office is located in a modern office building – just 3 blocks from the historic Plaza de Armas, and just across the street from Q'oricancha (the Inca Temple of the Sun). There are 15 classrooms for group and private classes.

Maximo Nivel's offices in San Jose, Costa Rica are located in the district of San Pedro, just 5-10 minutes by taxi from the center of San Jose, and just a 5-minute walk from two of San Jose's major universities. The Costa Rica office has 7 teaching rooms.

Maximo Nivel's offices have been designed with the needs of our clients and staff in mind. Every location provides modern computers running Windows XP, high-speed Internet connections including office-wide WIFI access, a small library, and a snack bar where every morning the coffee and tea are piping hot and FREE.

Every classroom is equipped with comfortable chairs, an oversized whiteboard, and a cassette and CD player. The main teaching rooms have a surround sound system, DVD player, cassette player, and TV.

Note: Even though you will find our facilities very well-equipped, some clients prefer to bring their laptop computers as this makes completing homework assignments easier.

What Máximo Nivel Offers You

- Intensive 150-Hour TEFL/TESOL course in two of the world's most amazing cities – Cusco, Peru and San Jose, Costa Rica.
- 25 hours of practical teaching observation – the longest practical module in the industry.
- Highly qualified and experienced TEFL/TESOL teacher trainers.
- Lifetime TEFL/TESOL career assistance and professional references.
- Assistance with your accommodation in Cusco, Peru or San Jose, Costa Rica.
- Our executive team will assist you with everything you need to know about studying in Peru and/or Costa Rica, as well as teaching English internationally.
- The opportunity to learn with a dynamic, fast-growing organization, which is strongly committed to high quality TEFL/TESOL training.

We Take Good Care of You

Máximo Nivel offers you a wide range of services to help make your TEFL/TESOL training both comfortable and enjoyable. We can provide you with accommodation during your TEFL/TESOL course if you wish, and we also advise you on a wide range of topics, including: what to bring for your trip; what airlines to fly; what type of accommodation best suits you; how much money you need to bring; visa requirements (if any - depending on your nationality); what type of health insurance you need (if any); and all of the ins and outs of day-to-day life in Peru and/or Costa Rica.

From the moment you arrive, we put all of our efforts into making your stay enjoyable. We meet you at the airport and take you to your family-stay, apartment, hostel, or hotel. We provide you with all the information you need regarding cash machines, shopping, trekking, sightseeing, and nightlife. We also provide a full city tour, including the most famous and important sites in Cusco and/or San Jose. And at the end of your TEFL/TESOL course, we have a big graduation party for the whole class including open bar and dancing.

During the course, you will receive continuous job-finding guidance so that you have plenty of information regarding teaching English internationally. We set you up for success, and hence with a little leg work on your side, you are assured of finding a job at the end of the program. Career assistance does not end there, however, as we offer unlimited lifetime job guidance to all of our successful TEFL/TESOL graduates.

Máximo Nivel – Executive Team

Máximo Nivel's executive team is here to help you. We are in charge of, amongst other things, arranging for you to be met at the airport, welcoming and orientating you, and arranging standard and non-standard accommodation. During the TEFL/TESOL course, the executive team is continuously available for help and consultation, and to make sure that your stay is comfortable and enjoyable and that our TEFL/TESOL program consistently meets the highest standards.

Ken Jones

Executive Director of Máximo Nivel, Ken has a Masters in Organizational Development and an MBA in International Business. He has worked in international business development, and professional training and education for 16 years. He is TESOL certified and began teaching English as a hobby in 1998. One of Máximo Nivel's primary TEFL/TESOL trainers, Ken has more than 8,000 hours of ESL teaching experience in Europe and South America and an additional 3,000 hours in corporate-level training.

Tom Kearin

Tom is Director of Operations for Máximo Nivel and our lead TEFL/TESOL trainer. Tom is an ex-corporate Vice President turned ESL teacher. He has more than 18 years of experience in technology companies and consulting. Tom has traveled most of the world and has spent the majority of his time in South America and Europe. Tom has an MBA in Finance and is a certified accountant (CPA) in the states of Massachusetts and Nevada, but he is also a TEFL certified ESL teacher with more than 5,000 hours of ESL teaching experience.

Eliza Raymond

Director of International Programs, Eliza is originally from England but has lived all over the world. She speaks English, Spanish and French fluently, as well as basic German and Russian. She has a Masters degree in Tourism and is TEFL certified. Eliza has been working for Máximo Nivel since April 2007.

Mark Deming

Mark is Máximo Nivel's General Manager and also works as a secondary instructor in the TEFL/TESOL course. Mark graduated Summa Cum Laude with a Bachelor's in Political Science and Latin American Studies. He also completed a 1000 hour post-graduate course in TESOL at Seattle Pacific University. Mark has traveled and taught in Spain, Central America, and South America. Mark is fluent in both English and Spanish and also speaks conversational French. Overall, he has logged more than 2,000 hours of ESL teaching.

Costa Rica

Costa Rica is located in Central America and borders Nicaragua to the north and Panama to the south. A chain of volcanoes and mountains - part of the Andean-Sierra Madre chain - runs the length of the country and separates the Caribbean Sea on the east coast from the Pacific Ocean on the west coast.

Of all of the places on earth, Costa Rica is by far one of the most exotic. The country offers unparalleled natural beauty, active volcanoes, rainforests, and a wide range of national parks and eco-tourism. In addition, Costa Rica has over 1,000 miles of gorgeous white-and-black sand beaches, copious amounts of sunshine, world-class sport fishing, snorkeling and surfing!



Population: 4,160,000

Geography: 51,100 Km²/19,730 miles²

Costa Rica is approximately the size of West Virginia.
The highest point is Cerro Chirripo 3,810 meters/12,460 feet a.s.l.

Capital: San Jose

Founded: 15 September 1821

Currency: Colon (CRC)

U.S. dollars are accepted in all places of business and are available at most ATMs. Other currencies can be easily exchanged.

President: Oscar Arias Sanchez

Language: Spanish

Weather:

REGION	ALTITUDE	TEMPERATURE		GENERAL DESCRIPTION
		MINIMUM	MAXIMUM	
San Jose	1,170 m/3,839 ft above sea level	24°C / 75°F	27°C / 80°F	In May-November (Rainy Season) warm with intermittent rain and sunshine with Spring-like conditions. In December-April (Dry Season) warm with very little to no rain and Spring-like conditions.
Pacific	0-400 m/0-1,312 ft above sea level	29°C / 84°F	32°C / 90°F	The May-November (Rainy Season) and December-April (Dry Season) seasons are less pronounced small showers possible year-round. Generally hot, humid and lots of sun year-round.
Caribbean	0-400 m/0-1,312 ft above sea level	29°C / 84°F	32°C / 90°F	The May-November (Rainy Season) and December-April (Dry Season) seasons are less pronounced and the Caribbean coast is receives a great deal of rain year-round. Hot, humid and sunny year-round.
Highlands	2200-3800 m / 7,218-12,467 ft above sea level	10°C / 50°F	27°C / 81°F	In May-November (Rainy Season) warm with intermittent rain and sunshine with cool to warm temperatures. In December-April (Dry Season) warm with very little to no rain and Spring-like conditions.

San Jose – Costa Rica

San José is the capital city of Costa Rica and is the gateway to both the Pacific and Caribbean coasts as well as Costa Rica's rainforests. The City is located in the Central Valley and has a population of 1.2 million people. Situated at 3,773 feet above sea level the city lies between three volcanoes.

San Jose is a modern city and benefits from the most developed economy in all of Central America. The city is an eclectic mix of modern and colonial architecture and is interestingly both fast-paced and laid-back. Being a cosmopolitan city, San Jose offers visitors great nightlife, theater, shopping, and tourism.

Getting Around

San Jose uses a modern grid system for its streets and avenues, so even though it is not perfect in its organization it is generally easy to find your way around. Note that people do not use street numbers, but instead use landmarks and other buildings to refer to where something is located – so directions are given as “100 meters south and 50 meters east...” – with a little practice the system actually works quite well. While in the Capital, you have access to the best public transportation in all of Central America, though if you prefer not to take busses, taxis are also available 24 hours a day – all registered taxis in San Jose are red and are equipped with meters. If you're walking, Costa Ricans are very open and friendly and are always willing to lend a hand with directions; and if you can't figure out where you are, find a local church – every church in Costa Rica faces west.

Eating Out

San Jose offers an excellent selection of both traditional Costa Rican food and international fare. In San Jose, you can enjoy delicious and inexpensive local meals at a number of restaurants and at the central market, while Mexican, American, and Japanese restaurants are also prominent and of very high quality. Prices range from as little \$2 for a huge plate of traditional food to very expensive and elegantly prepared international dishes. And of course don't forget to try Costa Rica's world-famous coffee.

Shopping

San Jose has a number of shops, malls, and art galleries, and here you can buy will excellent souvenirs, clothes, cigars, and coffee. The Central Market is also something not to be missed.

Nightlife

San Jose offers a large variety of restaurants, casinos, and dance clubs and has a lively nightlife as well as some good places to relax and listen to either traditional or modern music.

The first thing you will notice about Costa Ricans (Ticos) is their openness and friendliness – they are all excellent ambassadors for their country. That said, like any large city San Jose can present a number of dangers and you should never walk alone at night, and you should be careful with your valuables.

Peru

Peru is one of the world's greatest centers of ancient civilization. Prior to the invasion by the Spanish conquistadors, the country's diverse cultures and civilizations, that culminated in the well-known Inca Empire (Tawantinsuyo), were some of the most advanced in the world, and they left behind one of the richest collections of architecture, metallurgy, ceramics, and textiles known to man.

Peru is located in the west central part of South America, and is the 19th largest country in the world. It shares borders to the north with Ecuador, to the south with Chile and Bolivia, and to the east with Columbia and Brazil. Peru's geography, climates, and cultures are diverse due to the natural variation of its regions, which include the coast, the Andes, and the Amazon jungle.



Population: 27,483,000

Geography: 1,285,215 Km²/494,208 miles²

Peru is approximately three times the size of California. The highest point is Huascarán at 6,768 meters (4.2 miles) above sea level.

Capital: Lima
Founded January 18, 1535

Currency: New Sol (S/.)
U.S. dollars are accepted in all places of business and are available at most ATMs. Other currencies can be easily exchanged.

President: Alan Garcia

Languages: Spanish, Quechua and Aymara

Weather:

REGION	ALTITUDE	TEMPERATURE		GENERAL DESCRIPTION
		MINIMUM	MAXIMUM	
Lima	101 m/331 ft above sea level	16°C / 61°F	19°C / 66°F	In May-October cool, foggy days and cool nights. In November-April hot, sunny days and humid warm nights. High humidity.
Cusco	3,326 m/10,912 ft above sea level	01°C / 34°F	21°C / 70°F	In May-October (Dry Season) sunny, warm days and cold, clear nights. In November-April (Rainy Season) intermittent rain and sun during the day with mild, rainy nights.
Arequipa	2325 m/7628 ft above sea level	07°C / 46°F	19°C / 66°F	In May-October (Dry Season) sunny with warm to hot days and cool, clear nights. In November-April (Rainy Season) some rain, but still lots of sun during the day with mild nights. Low humidity.
Machu Picchu	2080 m/6824 ft above sea level	12°C / 54°F	25°C / 77°F	Partly cloudy sky in the mornings. Warm to hot temperatures during the day. Light to heavy rain in the afternoon or evening.

Cusco - Peru

Located in the south eastern Andes Mountains, Cusco sits at an altitude of 3,400 meters above sea level (11,000 feet). Cusco is the historic capital of the Inca Empire and is the gateway to the sanctuary-city of Machupicchu. Indeed, Cusco is one of the most spectacular highlights of South America.

Cusco is not a small mountain pueblo. In fact, Cusco is a cosmopolitan city of 400,000 people. As the tourism mecca of South America, Cusco is the most popular tourism stop-over in the region, with more than 600,000 international visitors per year. However, Cusco is one of those rare places able to preserve its unique character despite its prominence in international tourism.

Stately and historic, with stone streets and buildings that are built on Incan foundations laid down more than five centuries ago, the city buzzes with energy. Once the religious, political, military, and cultural center of the Inca empire, today Cusco thrives as one of the most vibrant cities in South America.

Getting Around

Cusco does NOT have comprehensive public transport. Most people walk or take taxis. "Combis" (shared mini vans) are available, but most visitors to Cusco will not find these comfortable or efficient. That said, Cusco is a small city, and walking in the warm sun is not something to be missed. As well, taxis are regulated - from 6:00am to 10:00pm taxis charge only S/. 2.00 (\$0.60) to go anywhere in the city; and S/. 3.00 (\$0.90) between 10:00pm and 6:00am.

Eating Out

Cusco has excellent food - all relatively inexpensive and some VERY inexpensive. In Cusco, it is possible to get a 3-course lunch plus drink for as little as S/. 3.00 (\$0.90). By eating in local restaurants, visitors can enjoy good food at very low prices, though caution is always advised, as food handling is different in developing countries compared to Europe or the U.S.

Shopping

Cusco is by no means a shopping paradise - certainly not in the same way as London, Paris, Milan, and New York. However, you will be able to buy excellent souvenirs as well as world-class alpaca wool products (sweaters, blankets, etc.) and traditional Inca textiles still produced by hand. Cusco and the surrounding villages are also famous for their handicraft markets. There are also open-air markets for great fruits and vegetables.

Nightlife

Most clubs and bars in Cusco are concentrated around the Plaza de Armas and in the San Blas district. Cusco has a lively nightlife with a wide variety of clubs and bars; Cusco also has some good places to relax and listen to either traditional or modern music.

Cusco is a safe city, but it pays to be vigilant, especially late at night. You should never walk alone at night, and you should be very careful with your valuables.

Housing Options

The Family House – Bed & Breakfast

The Family House bed and breakfast offers accommodations in similar to a traditional family-stay, but with more independence and privacy. Both private and shared rooms are available as are private and shared bathrooms. Your stay includes breakfast, lunch, and dinner Monday through Sunday. Guests are given a key to their room and to the house and are free to come and go as they please. There's lots of opportunity to practice your Spanish with Juanita (the house mother), Mauricio (the chef), Mercedes, and Giovanna. Laundry services are available for a small extra fee. The Family House is within walking distance (10-20 minutes) from the Máximo Nivel office.

Traditional Family-Stay

Family-stays are all with pre-approved families and include breakfast and dinner Monday through Saturday. All of our host families are middle-class and live in homes and areas that are attractive. All family-stays include a private room and most include private bath. Many of the families have been hosting international travelers for years. Guests are given a key to the house and are free to come and go as they please, but they must respect the routine and rules of the family. All family-stays are within walking distance (10-25 minutes) or within a 5-minute taxi ride from the Máximo Nivel office.

Private Apartment

Our private apartments are all modern, very comfortable, and fully furnished. Apartments come with equipped kitchens including plates and utensils required to live comfortably and cook for yourself. All apartments are very centrally located and are within easy walking distance or a short taxi ride to the Maximo Nivel offices.

Shared Apartment

Like our private apartments, our shared apartments are all modern, comfortable, and fully furnished. Shared apartments all have 2 private bedrooms, though the bath is usually shared. The apartments are fully furnished with equipped kitchens including plates and utensils. All apartments are very centrally located and are within easy walking distance or a short taxi ride to the Maximo Nivel offices.

Hostel

There are also many inexpensive hostels throughout Cusco and you may elect this option if you want to save money while still remaining 100% independent. Máximo Nivel works with three different hostels, all of them clean and safe with excellent service and amenities including TV rooms, 24-hour kitchens, and more. All hostel accommodations include private rooms with private bath. All hostels are a 5 to 15 minute walk from the Máximo Nivel office.

Hotel (3-Star)

Cusco and San Jose have a great deal to offer in terms of hotels, ranging from 1-star to 5-star accommodations. Máximo Nivel works with two 3-star hotels, both of which are modern and comfortable with all the necessary amenities plus breakfast included. All hotel rooms are private with a private bath. If you desire more luxurious accommodations please request the hotel option when you register.

Career Assistance

Opportunities in TEFL/TESOL

Demand for English teachers with accredited TEFL/TESOL qualifications is on the rise worldwide. Over the last 10 years the number of people wanting to learn English has increased tremendously. According to a recent study, two billion people - one-third of the entire human race - will start learning English within the next 10 years. This presents unlimited opportunities to teach and live all over the world!

Generally speaking, our TEFL/TESOL graduates do NOT have problems finding employment following the course. With our help, a well-written resume/CV, and a little effort on your part, you will have a job within 0 to 30 days after the end of the course.

Most importantly, Máximo Nivel offers you lifetime career support, which means that our executive team will be at your service before, during, and well after the course.

Teaching in Peru

Cusco, and Peru in general, has a growing economy, and there is a very strong demand for the English language. In Cusco, which is the international center of tourism for all of South America, the ability to speak English is a necessity – more than 70% of the city's population is employed in the tourism sector. In fact, the number of Peruvians who want to learn English is growing at an exponential rate.

There are more than 10 official language schools in Cusco itself, and then countless public and private schools, as well as NGOs that offer English classes. There are also excellent teaching opportunities in other cities such as Arequipa and Trujillo. There are also very interesting teaching opportunities in remote mountain communities around Cusco. The capital of Lima has hundreds of English institutes and employment is easy to find.

Teaching in Costa Rica

Costa Rica's tourism-based economy as well as its import/export, electronics, and call center industries means there is a very strong demand for English in the capital of San Jose and along the Pacific Coast.

There are a large number of language schools in San Jose and other parts of Costa Rica, as well as excellent, world-class bi-lingual schools catering to a large expatriate and diplomatic class.

Job Guarantee

Máximo Nivel does not guarantee you a job after completion of the TEFL/TESOL course. However, you DO receive lifetime career assistance and we do our absolute best to help you in your job search. Experience shows that participants who put the effort into preparing a strong resume/CV and who are not afraid of *really looking* for work, usually find teaching positions within 0 to 30 days following the TEFL/TESOL course.

As well, Máximo Nivel makes 3-5 job offers to our TEFL/TESOL graduates every month!

Finding a Job

We believe a TEFL/TESOL program is incomplete without support in helping you launch your career. In fact, many of our clients successfully launch their ESL career even before completing the TEFL/TESOL course; therefore career support starts during the program and continues for as long as you require it.

What Support and Guidance You will Receive

Our executive team has had years of experience employing English teachers and our Executive Director is a former Director of Human Resources and an executive headhunter. In short, we are professionals that can make sure you find a job!

- Professional resume/CV preparation
- Lists of language schools in your preferred destination countries
- Internet sites and job boards specializing in ESL positions
- Introduction to our ESL recruitment partners
- Specific country information
- As a graduate from Máximo Nivel you have the right to use the institute as a professional reference for ALL future TEFL/TESOL job applications.

Teaching Hot Spots

SOUTH AMERICA

The Spanish speaking, developing economies of South America have a huge thirst for English. Language schools are very common and provide a large number of teaching opportunities.

CENTRAL AMERICA AND THE CARIBBEAN

If you keep your eyes and ears open as you travel through this warm and magical part of the globe, you will come across various opportunities to teach English. Costa Rica has the most opportunities with large numbers of private language schools in San Jose.

MEXICO

Due to its proximity to the U.S. the demand for English language studies in Mexico is huge. There is an abundance of jobs teaching children as well as many positions in universities and the business sector.

EX-SOVIET STATES

After years of Russian lessons and the desire to be associated with the rest of Europe demand for English teachers is massive in countries like Poland, Slovakia, Czech Republic and Russia itself.

SOUTH KOREA, JAPAN AND TAIWAN

These economies have emerged since the 60's and 70's with most of their wealth coming from the growth in electronics and computers. As these counties enter the world stage the demand for English has risen sharply.

CHINA

China is rapidly becoming more capitalist and its economic development has never been higher. With an estimated 300 million people currently learning English there are more TEFL/TESOL jobs in China than any other country in the world.

Testimonials

TAMMY BEN-YACOV (23)

PALO ALTO, CALIFORNIA, USA

tammyby@hotmail.com

The TEFL Program was great, and really taught me a lot. It wasn't rocket science, but it sure put things in perspective for me, and gave me great tools with which to teach the classes. After the program, I joined Máximo Nivel as a teacher, and had a great time teaching for three months – lots of work, lots of fun, and I really got close with my students.

JD DRISCOLL (23)

BEALLSVILLE, MARYLAND, USA

Driscoll_jd@hotmail.com

The TEFL program at Máximo Nivel is really strong. It's intensive, it's hard work, but it's worth it. I never would have been able to get up in front of a class and do what I do now, if I hadn't come through the program. Highly recommended for anyone who wants to teach.

MARION BRIGLIA (55)

VICTORIA, AUSTRALIA

During the month of May 2005, I successfully completed the TEFL course at Máximo Nivel. The course was comprehensive, intensive, and professional in every manner. The teaching staff were extremely well qualified and even though professional in their approach to the task at hand, were very friendly, helpful, and approachable. The entire staff created a warm and friendly environment that to make the course a pleasurable experience.

SARAH POOLE (33)

LONDON, UK

The Máximo Nivel TESOL Program was excellent and was exactly what I was looking for. The extension courses in Teaching Business English and Teaching Exam Preparation were also fantastic with lots of information and good practical training. All in, a great experience with lots of help from the staff at Máximo Nivel. And, now I am off to St. Petersburg, Russia to teach!

RYAN MCSPARREN (23)

LITTLETON, COLORADO, USA

Teaching at Máximo Nivel has been a wonderful experience. Cusco is a truly magical city and I feel fortunate to have the opportunity to live here and experience such a vibrant culture. The faculty and staff at Máximo Nivel are excellent and getting to know the student-clients has provided me an excellent chance to experience Cusqueñan culture firsthand.

SARAH HUMPLEBY (28)

LONDON, UK

Teaching at Máximo Nivel is great because the classes are small. The students are very receptive and we often spend time after class just chatting. In addition to my regular adult groups, I also teach children, so I get to sing songs and play lots of games too! And, of course, Cusco is a fascinating place to live - it's so full of history and there's always something going on. The cost of living is low, so I've gotten to explore my new home and I've learned a lot about Peru and the culture while teaching. All in all, a great experience!

AMANDA HOLLAND (23)

MERRY HILL, NORTH CAROLINA, USA

I thoroughly enjoyed the TEFL program. The 4 weeks of class, including actual teaching time, teacher observation, and student interaction proved to be both enjoyable and enlightening. The city of Cusco is beautiful and in and of itself is a great place to live and study. It's full of culture and vitality. Altogether, the TEFL course was a great experience.

SAM KELLY (21)

LONDON, UK

What I liked about the TEFL program is that it provided a much needed base to my previous ESL teaching experience. Whereas I had previously taught in Peru, the TEFL program organized the tremendous amount of information, especially the rules of grammar, and teaching methodologies that I was still lacking. Overall, it was a superlative program with both lots of work and lots of fun. Knowing the city of Cusco for everything that it is, there was really no other choice in terms of where I wanted to study for my certification.

JOSH BYEMAN (23)

SEATTLE, WASHINGTON, USA

Teaching English with Máximo Nivel in Cusco is an excellent opportunity for creating and building relationships with Peruvians and expanding my Spanish language skills. Máximo Nivel itself is a fast-growing environment, and it offers a professional, modern and friendly environment to teach and learn. All of my teaching colleagues are lively, professional instructors.

Course Dates & Costs - 2008

The following course schedules and prices apply to both Peru and Costa Rica. When registering, please be sure to specify if you plan to study in our Peru or Costa Rica office.

TEFL/TESOL Certification Courses

START DATE	END DATE
January 7	February 1
January 28 (Peru) February 6 (Costa Rica)	February 22 (Peru) March 4 (Costa Rica)
February 27	March 25
March 31	April 25
April 30	May 23
May 28	June 26
June 30	July 26
July 30	August 26
August 27	September 23
September 29	October 24
October 29	November 25

Certification in Teaching English Exam Preparation

START DATE	END DATE
April 28	May 2
August 4	August 8
December 1	December 5

Certification in Teaching Business English

START DATE	END DATE
May 5	May 9
August 11	August 15
December 8	December 12

2008 Course Fees

TEFL/TESOL Certification Course	
Tuition	\$1,650
Books & Materials	\$120
Certification in Teaching English Exam Preparation	
Tuition	\$400
Books & Materials	\$50
Certification in Teaching Business English	
Tuition	\$400
Books & Materials	\$50

Peru – Housing Options

THE FAMILY HOUSE	
Weekly	\$125
4 Weeks	\$400
FAMILY-STAY	
Weekly	\$150
4 Weeks	\$450
SHARED APARTMENT	
Weekly	\$60
4 Weeks	\$225
PRIVATE APARTMENT	
Weekly	\$95
4 Weeks	\$350
HOSTEL	
Weekly	\$210
4 Weeks	\$755
HOTEL	
Weekly	\$385
4 Weeks	\$1,385

Costa Rica – Housing Options

THE FAMILY HOUSE	
Weekly	n.a.
4 Weeks	n.a.
FAMILY-STAY	
Weekly	\$155
4 Weeks	\$500
SHARED APARTMENT	
Weekly	\$125
4 Weeks	\$400
PRIVATE APARTMENT	
Weekly	\$200
4 Weeks	\$650
HOSTEL	
Weekly	\$300
4 Weeks	\$1,000
HOTEL	
Weekly	\$890
4 Weeks	\$2,850

Frequently Asked Questions

Why do I need the TEFL/TESOL Certification?

Language teaching is a challenging job that not everyone can pick up naturally. It requires creativity, patience, and knowledge of language-learning theory and language-teaching techniques. Increasingly, simply knowing English is insufficient if you plan to teach English in South America, Central America, Asia, Europe, or anywhere else in the world. Schools and institutes are demanding qualifications, experience, and practical training in the methodology of teaching English. An accredited TEFL/TESOL certificate is now a prerequisite to teach at the best English schools.

What will I learn?

Máximo Nivel's TEFL/TESOL Certification program will show you how to effectively teach English to non-native speakers, and will equip you with the tools and experience needed to be successful in the ESL classroom. You will come away from the TEFL/TESOL training with a thorough grounding in both the theoretical and practical concepts required to teach real-life language skills, including: Speaking, Reading, Writing, Listening, Grammar, Vocabulary, and Pronunciation.

The TEFL/TESOL Certification program is a 12-Module course that provides you with an important set of competencies required to effectively teach English in foreign countries.

TEFL/TESOL COURSE	
Module 1	Learning and Teaching Theory
Module 2	Lesson Planning
Module 3	Class Management
Module 4	Critical ESL Teaching Techniques
Module 5	English Grammar Review, Part 1
Module 6	English Grammar Review, Part 2
Module 7	Teaching Grammar
Module 8	Teaching Vocabulary
Module 9	Teaching Productive Skills (Speaking and Writing)
Module 10	Teaching Receptive Skills (Reading and Listening)
Module 11	Assessing & Testing Learners
Module 12	Using Games, Drama, and Role Play to Teach English
PLUS	Special introduction to international English exams: TOEFL, Cambridge, Michigan, and IELTS.

The most important and defining factor of the Máximo Nivel TEFL/TESOL Certification program is that it provides you with a full 25 hours of practical teaching experience - more than any other TEFL/TESOL program in the world. This is critical to making you a better teacher and will be looked upon very favorably by prospective employers.

How will I be assessed?

Participants in the TEFL/TESOL course are continually assessed. There are no written examinations, but there are 2 required academic papers and a professional portfolio. Class attendance is **required**. Final assessment is based on the following:

Class Participation -	30%
Student Teaching -	40%
2 Papers and portfolio -	20%
Lesson Plans -	10%

On completion of the course, successful candidates are awarded grades as follows:

- Pass/Excellent**
- Pass/Good**
- Pass/Satisfactory**
- Fail**

What pass rate do you have?

Even though it is an intensive and challenging course, the majority of our participants (around 95%) pass the TEFL/TESOL course. Overall, 60% are awarded a grade of **Pass/Good**, 5% receive a grade of **Pass/Excellent**, and 30% receive a grade of **Pass/Satisfactory**.

Does the TEFL/TESOL Certificate qualify me to teach English?

Yes. Your training will give you a major advantage over untrained teachers because you have declared your commitment to the field and to being a professional ESL teacher. Whether you want to work in South America, Central America, Asia, Europe, the Middle East, or anywhere else in the world, Máximo Nivel's TEFL/TESOL Certification will open doors to rewarding employment opportunities.

Are there really teaching jobs?

Yes, there are. The whole world wants to learn English. People everywhere, especially young people, are convinced that speaking English is their passport to a successful career. Worldwide, there are many more ESL jobs than there are native-speaking ESL teachers to fill them. Native English-speaking teachers are in high demand in every part of the world.

English teaching jobs can be found in every country and in virtually every region of the world – South America, Central America, Asia, Eastern/Central Europe, and Western Europe. There is also strong demand for professional instructors in English-speaking countries such as the U.S., UK, Australia, New Zealand, and South Africa.

Can I be considered for a teaching position with Máximo Nivel?

Yes. Máximo Nivel is a rapidly growing organization and we give preference to the top-performing participants in our TEFL/TESOL Certification program for employment at our executive language centers in Cusco and Arequipa, Peru and in San Jose, Costa Rica. Every month we make 3-5 employment offers to our TEFL/TESOL graduates.

Can I make a real career out of TEFL/TESOL?

Yes. There are many opportunities for long-term permanent positions and even for advancement to Director of Studies and other administrative and executive positions. Other possibilities are teacher training and materials and curriculum development.

Is it necessary to speak a foreign language?

Máximo Nivel does not require a second language to study for the TEFL/TESOL Certification, or to teach English at our executive language center. And most other employers do not require you to speak any other language other than English. That said, some experience learning and speaking a foreign language will help you understand language in general and how people learn it. If you are teaching in a foreign country, a basic knowledge of that country's language and culture will also, without a doubt, make your life easier and make the overall experience much more rewarding.

Are there any age limits for TEFL/TESOL training?

You must be at least 18 years old to study for the TEFL/TESOL Certification at Máximo Nivel. You must be at least 21 years old to teach at Máximo Nivel. Generally speaking, ESL teachers range in age from 18 to 80, although it is more difficult to find employment if you are under 21 and over 50. Preferred age depends very much on the country, the culture, the school, and the type of students the school has; and legal requirements may also play a part. Some schools prefer more mature teachers, especially if their students are primarily business people. Others feel that younger teachers are more "dynamic" and "modern" in their approach. While still other countries are so desperate for teachers that age is irrelevant. Also, some countries will not issue a work visa for teachers over 45 years of age. The above all said, do not let the question of age put you off. With the Máximo Nivel TEFL/TESOL Certificate, you will undoubtedly find employment.

What if English is not my native language?

Máximo Nivel DOES permit non-native English speakers to enter the TEFL/TESOL course. However, you must provide proof of proficiency in English (i.e. TOEFL, IELTS, Michigan exams) before being accepted on to the course.

As well, Máximo Nivel offers a special weekend TEFL/TESOL Certification program for non-native English speakers. This course is 3 hours on Saturday and 3 hours on Sunday, and the course lasts 5 months – Please contact us for start dates.

Generally speaking, if you have a good TEFL/TESOL certificate, not being a native speaker should not be a major problem. However, non-native speakers may not be accepted in some countries - for example Korea requires that your passport be from a native English-speaking country. But in many other countries, your English fluency and TEFL/TESOL certification will be welcome additions to the teaching staff.

How quickly can I get the TEFL/TESOL certificate?

The Máximo Nivel TEFL/TESOL Certification program is 4 weeks long (150 total hours). Your certificate is awarded to you immediately following the course.

Note: There are many TEFL/TESOL courses offered online. Whereas there is undoubtedly value in the online courses, and you can receive your certificate in as little as 40 hours, employers will consider your certificate far less seriously. You should recognize that an important component of any serious TEFL/TESOL course is teaching practice with real students. That is why Máximo Nivel requires all of our TEFL/TESOL program participants to observe and teach a minimum of 25 hours prior to being certified.

Do I need a university degree?

Máximo Nivel does not require a college degree to enter our TEFL/TESOL Certification program. In most countries, the most important qualification is the TEFL/TESOL certificate itself. However, you might find some resistance by employers if you do not have at least a 2-year college degree. As well, especially in Asia and the Middle East, a work permit will not be granted if you do not have at least a bachelors degree. That said, with a TEFL/TESOL certificate, it is certainly possible to find work without a university degree, especially in South America and other developing regions.

Can my family come with me?

Máximo Nivel is happy to welcome you and your entire family to Cusco, Peru and/or San Jose, Costa Rica. While you study, your family can enjoy the tours and sightseeing that Peru and/or Costa Rica have to offer. We are also happy to arrange special accommodations for families.

Do I have to get a work permit and residence visa?

A valid passport is required to enter and depart Peru and Costa Rica. Tourists must also provide evidence of return or onward travel. U.S. and European citizens do not need a visa for a tourist stay of up to 90 days or less.

When entering Peru and/or Costa Rica, you should specifically ask for a 90 day stamp in your passport. This will be sufficient to cover your time while you study for your TEFL/TESOL Certificate at Máximo Nivel and to do a little traveling and job-searching afterward.

To work legally in a foreign country you need a work permit, with which you can then get a resident's visa. That said, it is common practice for ESL teachers to work illegally in many parts of the world. Máximo Nivel's executive team will help you understand and navigate all the ins-and-outs and considerations in terms of work visas.

What about medical insurance?

Before you travel make sure that you are covered by medical insurance, and that you are well-covered in case of accidents or emergencies while traveling outside of your home country. There are a number of companies specializing in international travel insurance. Multinational Underwriters is one such company, and can be contacted via their website www.mnui.com. **Note:** Máximo Nivel is in no way affiliated with Multinational Underwriters, nor do we receive commissions or any kind of referral fee.

What Should I Bring?

When traveling anywhere, it is best to leave behind your preconceptions and what you're used to - and enjoy the differences. After all, that's why you're traveling.

†Please note that all TEFL/TESOL program participants MUST bring clothes for teaching classes. Whereas dress code is casual during the TEFL/TESOL course, during the last two weeks while you are teaching live English classes you must *like a teacher* - this means well pressed slacks, nice collar shirt or sweater, belt, and dress shoes.

The key to packing for a trip to Peru is to pack for a variety of conditions. The best way to deal with the extremes that Peru has to offer - the intense sun during the day, the cold mountain nights, and the heat and humidity of the Amazon Basin - is to dress using several layers.

The key to packing for Costa Rica is to prepare for a warm and often humid climate. The coastal areas are steamy and hot with lots of sunshine; and the San Jose (Central Valley) region is warm by day and cool by night with intermittent sunshine and light rain.

SUGGESTED PACKING LIST - PERU

- Teaching clothes[†]
- Day pack
- Comfortable walking shoes
- Hiking boots
- 2 pairs of pants (lightweight)
- 2 T-shirts
- 1 short-sleeved shirt
- 2 long-sleeved shirt
- 1 pair of shorts
- Thermal underwear
- Fleece jacket
- Hat or cap
- Towel and personal bath kit
- Sun block, lip balm, sun glasses
- Camera

SUGGESTED PACKING LIST - COSTA RICA

- Teaching clothes[†]
- Day pack
- Comfortable walking shoes or hiking boots
- Sandals
- 2 pairs of pants (lightweight)
- 2 T-shirts
- 3 short-sleeved shirts
- 1 long-sleeved shirt
- 3 pairs of shorts and bathing suit
- Hat or cap
- Towel and personal bath kit
- Sun block, sun glasses
- Camera

STUDY MATERIALS

- Laptop computer (if possible)
- Notebook and pen
- Spanish-English dictionary

How much extra money should I bring?

Carrying extra money depends on your personal spending habits, and you may want some extra money for personal expenses, sight-seeing, souvenirs, etc. Generally speaking, we recommend bringing about \$ 250.00 (USD), or just bring your credit card. Note, travelers checks in Peru tend to be problematic to use and are NOT recommended.

The best method for getting money is to simply use ATMs. Most banks in Peru and Costa Rica offer 24-hour ATM access.

Do I need a Visa to enter Peru or Costa Rica?

Depending on where you are from you may or may not need a special visa to enter Peru or Costa Rica. Most people, including those from the U.S., Canada, Australia, and Europe, automatically receive a 90-day tourist visa upon entering Peru and Costa Rica.

Will I have phone and Internet access?

Máximo Nivel's offices have international phone and Fax service. As well, our clients and students have free access to our computer centers with high speed internet and WiFi connections; and all the computers run Windows XP and MS-Office 2003; access is provided Monday - Friday 8:00 a.m. to 9:00 p.m. and Saturday and Sunday from 8:00 a.m. to 8:00 p.m.

Projects based in the rainforest or in rural settings will not have the same phone and Internet service as Cusco, Arequipa, and San Jose. Volunteers must be prepared for intermittent service or no service in these areas. In the most rural projects the only communication available is by shortwave radio.

What should I do in case of an emergency?

If you experience an emergency while you are in Peru, please contact Máximo Nivel immediately.

Is the water safe to drink?

Tap water in Peru is NOT safe for drinking, BUT water straight from the tap in Costa Rica is excellent. Tap water can be purified by boiling it or adding purification tablets, such as *Micropur*, which can be purchased at most pharmacies. Generally speaking, bottled water is easy to buy in stores. Showering and brushing your teeth with water is rarely a problem.

Do I need vaccinations?

It is recommended that travelers to Peru and Costa Rica have vaccinations for Hepatitis A and Tetanus. Typhoid Fever and a malaria prophylactic are sometimes recommended, but necessary. Other immunizations may be necessary depending upon the circumstances of your project and personal medical history. Anti-malaria medication is NOT required, but is recommended if you are planning to visit the jungle. You should visit a travel-health clinic or your physician at least four weeks before arriving in Peru.

Should I bring any medicine?

It is recommended that you bring medications for travelers' diarrhea and altitude sickness. The best way to prevent traveler's diarrhea is to be careful of the food and water that you eat and drink. *Ciprofloxacin* (Cipro) or *Levofloxacin* (Levaquin) are good choices for treatment of traveler's diarrhea.

In Peru, *Acetazolamide* is the drug most often used to prevent altitude sickness. The usual dosage is 125 milligrams or 250 milligrams two or three times daily starting 24 hours before ascent, and continuing for 48 hours after reaching altitude.

See your physician for specific recommendations.

Are Peru and Costa Rica safe countries?

Yes, and you can relax while you are here.

That said, it's still important to use common sense.

- ▶ Be careful if traveling on buses, as petty theft is common.
- ▶ Ask for a receipt when you store your backpack or luggage.
- ▶ Do NOT carry your passport or any credit cards and cash that you will not need.
- ▶ Use only registered taxis.
- ▶ Do not walk into unknown areas by yourself at night.
- ▶ Avoid any contact with drugs, as laws are very strict in Peru.

Contact

International Course Enrolment Centres for Registration & further Information:

English Speakers:
www.LanguageCourse.net
info@languagecourse.net
Tel. US: +1-800 613 63 45
Tel. UK: +44-709 200 15 64

German Speakers:
www.LanguageCourse.de
info@languagecourse.de
Tel. +49-221-8000 94 29

Spanish Speakers:
www.Cursos-de-Idiomas.com
info@cursos-de-idiomas.com
Tel. +34-932688775

French Speakers:
www.Cours-de-Langues.fr
info@cours-de-langues.fr
Tel. France: 0800 767 700 (numéro vert)
Tel Canada: +1-800 713 7135 (numéro vert)

Dutch Speakers:
www.Talen-Cursussen.nl
info@talen-cursussen.nl

Japanese Speakers:
www.Discount-Ryugaku.com
info@discount-ryugaku.com

Swedish Speakers:
www.LanguageCourse.se
info@languagecourse.se

Italian Speakers:
www.Corsi-di-Lingua.it
info@corsi-di-lingua.it
Tel. 800 125 755 (numero verde)

Russian Speakers:
www.LanguageCourse.ru
info@languagecourse.ru

Payment Options by Internet



Payment Options in Peru and Costa Rica

