

FEES 2009

COURSES	Lessons per week <small>1 Lesson = 45 min.</small>	Duration in weeks	TUITION FEES	Starting dates 2009	Included in the tuition fees <ul style="list-style-type: none"> • Lessons • Accommodation placement service • Full orientation upon arrival • Placement test • Academic counselling for Italian Universities, Career Schools and Vocational Programmes • Certificates • Linguaviva's examination fee
Standard	20	2 3 4	€ 350 € 525 € 700	We suggest all students to begin on one of the following dates; however non-Beginner students may start any Monday 5th Jan 2nd Feb 2nd Mar 30th Mar 27th Apr 25th May 22nd Jun 6th Jul 3rd Aug 31st Aug 28th Sept 26th Oct 23rd Nov	
	additional week	up to 11 weeks	€ 175		
Long-Term Course - 12 weeks		12 weeks	€ 1.920		Italian Public Holidays Lessons will not take place on the following days: 6th Jan 13th Apr 1st May 2nd June 24th June 8th Dec.
	additional week	from 12 to 23 w.	€ 160		
Long-Term Course - 24 weeks		24 weeks	€ 3.600		Language courses are suspended from 21st Dec 2009 to 3rd Jan 2010.
	additional week	over 24 weeks	€ 150		
Intensive new	30	2 3 4	€ 520 € 780 € 1.040		
		additional week	€ 260		
Super-Intensive	20 in group + 10 individual	2 3 4	€ 1.190 € 1.785 € 2.380		
		additional week	€ 595		
Italian + Cooking	20 + 6	2 3 4	€ 640 € 960 € 1.280		
Italian + Arts (Design, Fashion, Jewellery and Photography) (a)	20 + 10	4 8 12	€ 1.450 € 2.900 € 4.170		
Art History (b)	6	2 3 4	€ 140 € 210 € 280		
One-to-one	20 30 40	min. 1	€ 840 € 1.260 € 1.680	any Monday	
Cultural Programme for Seniors new	15	2	€ 800 (c)	11th May, 1st June, 7th Sept, 21st Sept	
Preparatory for University	20	12	€ 2.300 (d)	25th May	
Internship Programme (e)		8 12 16	€ 730 € 920 € 1.110	any time	

(a) The Jewellery Programme is offered only from 27th Apr to 25th Sept.
(d) Textbooks are included in the fee.

(b) Course available only for min. 4 enrolments.
(e) Placement fee.

(c) Including Italian classes and special activity programme.

Registration fee: € 70, payable for all courses with the first registration, valid for 12 months and for all Linguaviva Schools.

Deposit: 20% of full tuition fees.

Transfer service from Florence airport to the accommodation: € 50 (price one way per person).

ACCOMMODATION FEES (Prices per person)

		Weeks	Single room	Twin room	In order to reserve an accommodation the school requires the student's credit card details as guarantee/deposit for the accommodation. Prices. Accommodation fees indicate a minimum and maximum price range, according to the standards of the chosen accommodation. You will be informed on the exact price with the accommodation confirmation which you will receive approx. 3 weeks before the course starting date. Booking. Accommodation is booked from the Sunday before your course starts to the Saturday after it ends. If you have difficulty arranging flights on these days we will help you in making alternative accommodation arrangements. Twin Rooms. We guarantee twin room for two people coming together for the same period and the price is per person. Location. The accommodation is located both in the centre or in residential areas surrounding the centre at a maximum distance of 15 minutes by bus from the school. <i>For information concerning payments, deposits and cancellations please see the Terms and Conditions.</i>
Homestay	Half board	2	€ 510 - 560	€ 400 - 450	
		3	€ 700 - 760	€ 550 - 600	
		4	€ 900 - 960	€ 720 - 780	
	Bed & Breakfast	2	€ 370 - 390	€ 250 - 290	
		3	€ 460 - 490	€ 330 - 360	
		4	€ 550 - 620	€ 390 - 440	
Use of the kitchen	2	€ 320 - 360	€ 230 - 260		
	3	€ 410 - 470	€ 310 - 350		
	4	€ 520 - 580	€ 380 - 420		
Shared flat		2	€ 300 - 350	€ 230 - 260	
		3	€ 400 - 460	€ 310 - 340	
		4	€ 500 - 570	€ 380 - 410	
Independent flat (with 1-2 beds)		2	from € 900		
		3	from € 1.100		
		4	from € 1.200		

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COURSES		Lessons per week <small>1 Lesson = 45 min.</small>	Duration in weeks	TUITION FEES	Starting dates 2009	Included in the tuition fees <ul style="list-style-type: none"> • Lessons • Accommodation placement service • Full orientation upon arrival • Placement test • Academic counselling for Italian Universities, Career Schools and Vocational Programmes • Certificates • Linguadue's examination fee 	
Standard		20	2 3 4	€ 350 € 525 € 700	We suggest all students to begin on one of the following dates; however non-Beginner students may start any Monday		Not included in the tuition fees <ul style="list-style-type: none"> • Textbooks • Accommodation (see below) • Airport transfers • Bank charges • Insurance • Social activities
	additional week		up to 11 weeks	€ 175		5th Jan 6th Jul	
Long-Term Course - 12 weeks			12 weeks	€ 1.920	2nd Feb 3rd Aug	Italian Public Holidays Lessons will not take place on the following days: 6th Jan 13th Apr 1st May 2nd June 7th Dec 8th Dec	
	additional week		from 12 to 23 w.	€ 160			2nd Mar 31st Aug
Long-Term Course - 24 weeks			24 weeks	€ 3.600	30th Mar 28th Sept	Language courses are suspended from 21st Dec 2009 to 3rd Jan 2010.	
	additional week		over 24 weeks	€ 150			27th Apr 26th Oct
Intensive new		30	2 3 4	€ 520 € 780 € 1.040	25th May 23rd Nov		
	additional week			€ 260			
	Super-Intensive		20 in group + 10 individual	2 3 4			€ 1.190 € 1.785 € 2.380
				additional week			€ 595
Semi-Intensive	10	4	€ 350	22nd Jun			
Twice-a-week	4	8	€ 300				
One-to-one	General Italian	20 30 40	min. 1	€ 840 € 1.260 € 1.680	any Monday		
		Business Italian		10 20 30			€ 450 € 900 € 1.350
Preparatory for University		20	12	€ 2.300 (a)	25th May		
Preparatory for Fashion & Design Schools		20	4	€ 750 (a)	3rd Aug 31st Aug		
Preparatory for Music Conservatory		20	4	€ 750 (a)	31st Aug		
Internship Programme (b)			8 12 16	€ 730 € 920 € 1.110	any time		

(a) Textbooks and teaching material are included in the fee.

(b) Placement fee.

Registration fee: € 70, payable for all courses with the first registration, valid for 12 months and for all Linguaviva Schools.

Deposit: 20% of full tuition fees.

Transfer service from airports to the accommodation: **Milano Malpensa € 120, Milano Linate € 70, Orio al Serio (BG) € 120** (prices one way per person).

ACCOMMODATION FEES (Prices per person)

		Weeks	Single room	Twin room	In order to reserve an accommodation the school requires the student's credit card details as guarantee/deposit for the accommodation. Prices. Accommodation fees indicate a minimum and maximum price range, according to the standards of the chosen accommodation. You will be informed on the exact price with the accommodation confirmation which you will receive approx. 3 weeks before the course starting date. Booking. Accommodation is booked from the Sunday before your course starts to the Saturday after it ends. If you have difficulty arranging flights on these days we will help you in making alternative accommodation arrangements. Twin Rooms. We guarantee twin room for two people coming together for the same period and the price is per person. Location. The accommodation is located in various residential areas of the city at a maximum distance of 30 minutes by public transports from the school. For information concerning payments, deposits and cancellations please see the Terms and Conditions.
Homestay	Half board	2	€ 510 - 560	€ 400 - 450	
		3	€ 700 - 760	€ 550 - 600	
		4	€ 900 - 960	€ 720 - 780	
	Bed & Breakfast	2	€ 370 - 390	€ 250 - 290	
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Shared flat		2	€ 300 - 350	€ 230 - 260	
		3	€ 400 - 460	€ 310 - 340	
		4	€ 500 - 570	€ 380 - 410	
Independent flat (1-2 beds)		4	from € 900		



LINGUAVIVA
EDUCATIONAL GROUP

TERMS AND CONDITIONS FLORENCE - MILAN - SIRACUSA

ENROLMENT

The student fills in the *Application Form* and sends it to the chosen school along with

- **registration fee** of € 70
- **deposit of 20%** of the global tuition fee.

For enrolments of more than one month the student must pay a deposit corresponding to the global tuition fee.

Students reserving courses **less than 2 weeks** before course starting date should send the full payment with their registration.

In the case of bank transfers, proof of payment should be sent to the school. Enrolment shall be considered valid upon receipt of a written confirmation from the school.

In order to reserve an accommodation the school requires the student's credit card details as guarantee/deposit for the accommodation.

HOW TO PAY

The balance of the global tuition fee must be paid in full 2 weeks before course starting date. Following methods of payment for both deposit and balance are possible:

- International Bank Cheque
- Credit card
- Bank transfer to:

For enrolments at LINGUAVIVA **Florence, Siracusa and Lignano**

**Banca Nazionale del Lavoro, Agenzia 1
Via de' Cerretani 6/N, 50123 FLORENCE**

Account name: LINGUAVIVA srl

Account number: **12**

IBAN: **IT 79M0100502801000000000012**

Swift: **BNLI IT RR**

For enrolments at LINGUADUE **Milan**

**Intesa San Paolo Spa, Agenzia 3977
Via Petrella 2, 20124 MILAN**

Account name: LINGUAVIVA srl

Account number: **000634320375**

IBAN: **IT 29 T0306909443000634320375**

Swift: **BCIT IT MM**

In case of bank transfers please indicate for whom the payment is being made by stating the student's name and the starting date of the course. Bank charges are to be met by the student.

ACCOMMODATION

The school acts as intermediary between students and owners/families.

Accommodation fees are to be paid by the student in cash directly to the owner upon arrival and at the start of each successive course for long-term stays.

Before arrival

When enrolling the student must give the credit card details as guarantee/deposit for the accommodation reservation.

After the student has received the accommodation confirmation the school could charge:

€ 100 for homestay and shared flat, **30%** of the rent for independent flat in case of

- **change of booking**, if communicated less than 2 weeks prior to the arrival date
- **change of dates** for delayed arrival of 1 or more weeks, if communicated less than 2 weeks prior to the arrival date
- **cancellation of accommodation**, if communicated less than 2 weeks prior to the arrival date
- **non arrival** or no show in the reserved accommodation

After arrival

Students must pay the accommodation fees as communicated by the school and a **damages caution** of € 100 for homestay and shared flat or **30%** of the rent for independent flat to the owner. This caution will be refunded at the end of the stay if no damage is caused.

Leaving earlier or changing accommodation

Students who wish to leave their accommodation before the end of the reserved period must give the owner 2 weeks notice. There will be no refund for this period.

Students will be charged for the 2 week period if not previously paid.

COURSE CANCELLATIONS

Cancellations must be communicated in writing.

Before the beginning of the course

Registration fee and deposit of the global tuition fee are not refundable.

After the beginning of the course

If a cancellation is made after the course has started the school will retain the entire tuition fee, even if the period of study is more than one month.

If the course is longer than 4 weeks students may apply for a credit for the unused part of the course. A voucher will be issued for the unattended period and will be valid for 12 months after the date of issue.

If the student decides not to attend classes or to shorten the course, he/she is not entitled to any refund.

Deposits, fees and course credits are not transferable to another person.

STUDENT VISA

In order to receive a study visa students must be enrolled in a course of at least 20 hours of lessons per week. According to the Italian law the global tuition fee must be pre-paid in full for the entire period of study.

If students wish to have the original certificate of enrolment sent by express courier DHL this cost is to be paid by the student.

Students who do not get the visa to enter Italy must notify the school in writing before the course starting date showing proof of rejection from the Italian Embassy. In this case they are entitled to a complete refund less the Registration Fee of € 70. Once the student has arrived in Italy and intends to shorten the period of stay by cancelling a course that has already begun, the school will retain the global tuition fee for the period of study for which the certificate of enrolment was issued.

TRANSFER SERVICE

All information concerning airport of arrival, flight details and arrival time should be communicated to the school with the enrolment or at the latest 2 weeks before arrival date. With the confirmation the school will send all the relevant information concerning the airport transfer service.

COURSE CHANGES

If the request to change type of course is made less than 15 days before the course begins, students will be given a credit for the tuition fees for the new course or period chosen and they will pay € 150 administrative charge for the requested change.

It is not possible to make changes after the course has begun. On no account can the tuition fee paid be transferred to individual classes.

PARTICIPANTS

In the event of insufficient applications for a course, the school reserves the right to offer an alternative course of equal value.

A minimum of 6 students is required for all courses.

PUBLIC HOLIDAYS

No lessons will take place on public holidays as indicated on the Fees sheet. No refund will be made or extra lessons held for these days.

PERSONAL DATA

The student authorizes the school Linguaviva/Linguadue to use his/her personal data in accordance with the current Italian law (n° 196/2003) which foresees also that this information will be kept in archival form. The student authorizes Linguaviva/Linguadue also to send, periodically, information and promotional material about the school and the course offered. The student may request at any moment that all of this information is deleted.

RESPONSIBILITY

The school is not liable for any loss of property on the premises.

INSURANCE

Students are advised to take out medical and personal insurance before leaving their home country and to insure themselves against loss of fees through non-arrival, absence for any reason, or unforeseen termination of their courses.

