

2008 Start Dates

Weekly starting dates year-round.

January 7, 14, 21, 28
 February 4, 11, 18, 25
 March 3, 10, 17, 25 (Tues.), 31
 April 7, 14, 21, 28
 May 5, 12, 20 (Tues.), 26
 June 2, 9, 16, 23, 30
 July 7, 14, 21, 28
 August 5 (Tues.), 11, 18, 25
 September 2 (Tues.), 8, 15, 22
 October 6, 14 (Tues.), 20, 27
 November 3, 10, 17, 24
 December 1, 8, 15, 29

Public Holidays (no class)

January 1
 March 21, 24
 May 19
 July 1
 August 4
 September 1
 October 13
 November 11
 December 22-26

Cambridge FCE Dates

12-week course		8-week course	
Course	Exam	Course	Exam
Dec 10'07	Mar 8	Jan 14	Mar 8
Mar 17	Jun 10	Apr 14	Jun 10
Sep 15	Dec 9	Oct 14	Dec 9

Class Times

Regular Schedule (September - June)

Period 1:	08:45 - 10:25
<i>Break</i>	
Period 2:	10:35 - 12:15
Homework Tutorials & Workshops	12:15 - 12:45
<i>Lunch</i>	
Period 3 a: (no class Fridays)	13:15 - 14:20
Period 3 b: (no class Fridays)	14:20 - 15:25

All students with Period 3 classes will finish at 12:45 on Fridays. Period 3 classes (Monday - Thursday) are longer to compensate. "Free Fridays" - free afternoon activities included for all students.

Summer Schedule (July - August)

Period 1:	08:15 - 09:55
<i>Break</i>	
Period 2:	10:00 - 11:40
Homework Tutorials & Workshops	11:40 - 12:10
<i>Lunch</i>	
Period 3 a:	12:40 - 13:30
Period 3 b:	13:35 - 14:25
Period 4:	14:30 - 16:10

Break

Period 5: 16:15 - 17:55

All classes are Monday to Friday. "Free Fridays" will be held either Friday evening or during the weekend. "Free Fridays" are free activities included for all students.

Course Information

Regular Programs	Full-Time	Full-Time Plus	Full-Time Study-Tour	Intensive Focus	Business Foundations	Part-Time English	Part-Time Focus	Two-City Experience Toronto-Ottawa or Toronto-Halifax
Lessons per week (1 lesson = 50 minutes)	20	25	20 + 2 trips	30	20	10	10	20
Course Length	2-52 weeks	2-52 weeks	2-12 weeks	2-12 weeks	2-12 weeks	2-52 weeks	2-12 weeks	4-24 weeks
Course Availability	year-round	year-round	May - September	* see below	year-round	year-round	* see below	year-round
Maximum Class Size	8	8	8	8	6	8	8	8 (at ACCESS)
Minimum Age	17	17	17	17	17	17	17	17 (18 for Halifax)
Language Requirement	none	none	none	* see below	intermediate/advanced	none	*see below	none
Periods: Sept-June	1, 2	1, 2, 3a	1, 2	1, 2, 3	2, 3	1 or 2	3	1, 2 (at ACCESS)
Period: July - August								
Morning Session	1, 2	1, 2, 3a	1, 2	1, 2, 3	2, 3	1 or 2		1, 2 (at ACCESS)
Afternoon session	4, 5	3b, 4, 5	-----	3, 4, 5	-----	3 or 4		4, 5 (at ACCESS)

Focus Classes	Conversation	Business Communication	TOEFL Preparation	Cambridge FCE	English for Medicine	English for Tourism & Hospitality
Course Availability	year-round	year-round	year-round	* see FCE dates above	year-round	year-round
Language Requirement	none	intermediate/advanced	intermediate/advanced	intermediate	intermediate/advanced	intermediate/advanced

2008 Fees

Tuition

Included FREE with all courses each week:

- "Free Fridays" - free activity or trip
- Extra 2½ hours of Homework Tutorials/Workshops

Application Fee (one-time, non-refundable)	\$125				
Textbook deposit (\$100 refunded on last day)	\$120				
	lessons /week	1-3 weeks	4-11 weeks	12-23 weeks	24+ weeks
Full-Time	20	285	230	220	210
Full-Time Plus	25	340	285	275	265
Full-Time Study-Tour	20	355	295	285	275
Intensive Focus	30	410	335	320	305
Business Foundations (mini-group)	20	405	330	320	----
Business Foundations + Part-Time English	30	530	435	420	----
Part-Time English	10	170	145	140	135
Part-Time Focus	10	170	145	140	135

Work Internship (one-time fee) 800

Two-City Experience	4 weeks	8 weeks	12 weeks	16 weeks	24 weeks
	2 weeks each city	4 weeks each city	6 weeks each city	8 weeks each city	12 weeks each city
<i>Includes tuition, accommodation and transfer between two cities. Contact school for further details.</i>					
Toronto-Ottawa	2410	3970	5700	6950	9930
Toronto-Halifax	2655	4150	5755	6920	9685

How to Apply *5 easy steps to apply...*

1. Fill-out and send application form

2. Wait to receive invoice

3. Pay invoice

A. Visa or MasterCard

(please add 4% for all credit card payments)

B. Bank wire transfer to our bank account

(please add \$20.00 for bank fees)

C. Bank draft by mail

4. ACCESS will send you your letter of acceptance

5. Apply for your Study Permit or Visitor Visa at nearest Canadian embassy (if necessary)

Bank Information

Bank Name

TD Canada Trust

Address

312 Sheppard Avenue East
Toronto, Ontario M2N 3B4

SWIFT

TDOMCATTOR

Beneficiary

Access International English
Language Centre

Account

265-5003736

Accommodation

	Fee
Accommodation Placement Fee	215

Homestay

Homestay Rent (weekly)	Zone 1*	Zone 2*
Full-board - private room	200	185
Half-board - private room	190	170
Breakfast only - private room	175	----
Half-board - shared room	350	----
Additional Days	35	33

* Zone 1: closer to school (5-45 minutes)
Zone 2: further to school (45-70 minutes)

Add-ons (weekly)

Private Bathroom	40	40
Guaranteed High-Speed Internet	20	20
TV in bedroom	20	20

Other Accommodation Options:

Dormitory Rent (weekly)	130-200
Furnished Apartment (weekly)	500-650

Other Services

	Fee
Canadian Buddy (one-time fee)	125
Private Lessons (one-to-one)	
10-lesson tutorial package	475
Additional lessons	45
Airport reception	100
Airport drop-off	80
Medical Insurance	2.50/day
Acceptance letter by courier (DHL)	100
Vacation from classes	80
Cambridge FCE: course material & exam	300

Refund Policy

ACCESS must be notified in writing about any changes or withdrawals. In all cases, the Application Fee (CAN \$125) and Accommodation Placement Fee (CAN \$215) are non-refundable. Refunds to students who enrolled through a representative must be collected from the representative. ACCESS cannot be responsible for any additional fees charged by local agents.

DENIED VISA: Students to whom admittance to Canada has been refused are entitled to a refund of all prepaid fees, except for the Application and Accommodation Placement Fees. Students must notify the school in writing and return the original Letter of Acceptance and original letter of denial from the Canadian immigration authorities. The school must be notified in writing at least 14 days before the course start date or a CAN \$200 cancellation fee will be charged. If the school is notified of a denied visa on or after the course start date, a refund is given according to our policy below.

POSTPONEMENT: Students who wish to postpone their start date must contact ACCESS at least 14 days before the original start date, or an administration fee of CAN \$200 will be charged.

WITHDRAWAL/DISMISSAL:

Programs 12 weeks or less			
Before Course Start Date		On or After Course Start Date	
30 or more days before	70% refund	no refund	
less than 30 days before	60% refund	no refund	

Programs longer than 12 weeks			
Before Course Start Date		On or After Course Start Date	
30 or more days before	70% refund	less than 10% completed	50% refund
less than 30 days before	60% refund	10% or more completed	no refund

There will be no refunds or extensions for late arrival, failure to arrive, early departure, or early dismissal. In rare cases, when the school is unable to provide a general English language course placement, a full refund will be issued. No refunds will be given for instances when ACCESS is unable to provide a placement in a Focus course (i.e. TOEFL Preparation, Conversation, Business Communication, Cambridge FCE, English for Medicine, English for Tourism & Hospitality). In rare situations beyond our control, such as war, acts or threats of terrorism, health alerts, travel advisories, or natural disasters the refund policy for both courses and homestay will not apply. In these situations, there will be no refunds issued and only course deferral will be permitted.

COURSE CHANGES: Refunds on prepaid tuition will not be given to students requesting course changes. Courses are non-transferable.

HOMESTAY FEES PAYMENT: A minimum of the first 4 weeks of homestay rent must be prepaid in advance, along with the Accommodation Placement Fee and Airport Pickup Fee (if requested). The remaining 4-week periods of homestay rent may be prepaid in advance, or can be paid every 4 weeks directly to the school at least 14 days before the start of each 4-week period.

HOMESTAY WITHDRAWAL: If a student postpones or cancels less than 14 days before the first scheduled day of homestay, one full 4-week period of homestay rent will be charged. Students who withdraw from ACCESS are also required to withdraw from our homestay program. Postponements and cancellations must be received in writing. No refund will be given for the remainder of the current 4-week period if a student withdraws from the homestay/school after rent payment is made. Students who wish to withdraw from homestay after it has started must give the school 14 days advance written notice. A cancellation charge of CAN \$150 will apply, and all prepaid homestay fees for subsequent 4-week periods will be refunded. If less than 14 days advance written notice is given, the following 4-week period of homestay rent will not be refunded.

HOMESTAY CHANGES:

During a student's first 4-week period, they may request to change to another homestay within the same Zone with no penalty. If a student wishes to change to a homestay in another Zone, there will be a CAN \$100 Relocation Fee as well as any difference in the cost of rent due to Zone change. After the first 4-week period, there will be a CAN \$100 Relocation Fee for all homestay relocations, regardless of Zone. A student's specific homestay request (e.g. private bathroom, no dog, etc.) may affect the time it takes to relocate the student to a new homestay.

Conditions

1. Students are responsible for obtaining their own visas or documents allowing them to enter and remain in Canada.
2. Students must respect the school's regulations. Students who are absent from more than 50% of their classes may be dismissed from the school without refund.
3. ACCESS will not be responsible for loss, damage, or theft of any student's personal belongings.
4. Although ACCESS strives to maintain the originally planned activities, schedules, and services, the program is subject to change due to special circumstances.
5. ACCESS, or its appointed agency, will select a host family from those available, based on the information provided on the homestay application form, and cannot guarantee that all personal preferences will be met.
6. Students must respect all rules set by the host family. Any damage to ACCESS or host family property will be charged to the student.
7. ACCESS reserves the right to dismiss, without refund, any student who, after being warned and asked to correct his/her inappropriate behaviour continues to act in an inappropriate manner either at the school or in any ACCESS arranged accommodation.
8. ACCESS will not be held liable for any personal accident or injury resulting from participation in activities related to our program or homestay.
9. It is the responsibility of the student to ensure that he/she has adequate medical coverage and remains covered throughout the duration of their program at ACCESS and in Canada.
10. Students must abide by the conditions outlined above. ACCESS International reserves the right to dismiss, without refund, any student failing to abide by these conditions.